

INVITATION TO TENDER

The National Government Affirmative Action Fund (NGAAF) is a semi-autonomous government agency (SAGA) under the Ministry of Gender, Culture, the Arts and Heritage in the State Department for Gender. The Fund was enacted through Legal Notice No.24 of the Public Finance Management Act, 2012 and published on 13th February 2015. The Fund is governed by the Public Finance Management Act, 2012 (National Government Affirmative Action Fund), Regulations 2016.

The FUND invites sealed tenders for the supply and distribution of sanitary towels to deserving girls in upper primary and junior secondary public schools by Local Manufacturers and AGPO Categories as per the lots below.

LOTS	County	Total No. of packets (8 pieces per packet)	RESERVED
1	Nairobi	1,251,736	Manufacturer
	Kiambu		
2	Kitui	1,134,344	Manufacturer
	Machakos		
3	Migori	1,212,328	Manufacturer
	Homa-Bay		
4	Kilifi	1,121,128	Manufacturer
	Kwale		
5	Nakuru	1,391,536	Manufacturer
	Narok		
6	Kakamega	1,357,272	Manufacturer
	Vihiga		
7	Trans Nzoia	1,379,464	Manufacturer
	Bungoma		
8	Baringo	689,192	AGPO
9	Kisii	583,264	AGPO
10	Makueni	719,008	AGPO
	Kajiado		
11	Meru	583,264	AGPO
12	Busia	523,136	AGPO
13	Siaya	554,320	AGPO
14	Kisumu	519,616	AGPO
15	Murang'a	488,656	AGPO
	Kirinyaga		

LOTS	County	Total No. of packets (8 pieces per packet)	RESERVED
16	Nyeri	432,616	AGPO
	Nyandarua		
17	Embu	378,448	AGPO
	Tharaka Nithi		
18	Nyamira	583,264	AGPO
	Bomet		
19	Nandi	444,576	AGPO
20	Kericho	376,952	AGPO
21	Uasin Gishu	615,672	AGPO
	Elgeyo Marakwet		
22	Laikipia	274,680	AGPO
	Samburu		
23	Taita Taveta	520,368	AGPO
	Lamu		
	Mombasa		
	Tana River		
24	West Pokot	624,856	AGPO
	Turkana		
25	Marsabit	531,064	AGPO
	Isiolo		
	Garissa		
	Mandera		
	Wajir		

The tender document can be viewed and downloaded **free of charge** from the Fund's Website: www.ngaaf.go.ke or www.tenders.go.ke

NOTE.

- Tenderers will be allowed to tender for one or more lots
- Qualified and interested tenderers may obtain further information and inspect the tender documents during office hours of **0900 to 1500 HRS** at the address given below.
- All tenders **MUST** be accompanied by a bid security of **KShs. 1,000,000 (cash)** per lot from a reputable bank valid for thirty **(30) days** beyond the tender validity period for local manufacturers and tender securing declaration for AGPO Category.
- The tenderer **SHALL** chronologically serialize all pages of the tender document submitted
- Bidders who download the document from the above websites **MUST** immediately forward their particulars for records and for purposes of requesting any further clarifications and /or addendums to procurement@ngaaf.go.ke.
- Completed Tender documents should be in plain sealed envelopes clearly marked on top with the title and reference of the tender and be addressed to:-

The Chief Executive Officer
National Government Affirmative Action Fund,
ABSA Towers, 16th Floor, Loita Street
P. O. Box 48274 - 00100 Nairobi.
Tel No : 0701 116 116
Email: procurement@ngaaf.go.ke

- The tender documents **MUST** be deposited at the Tender Box at the Fund's **16th Floor offices at ABSA TOWERS Loita Street, Nairobi** so as to be received on or before the **23rd June 2025 at 12 Noon East African Time.**
- Tenders will be opened immediately after the closing time in the presence of the candidates representatives who choose to attend in the Boardroom.

Head, Supply Chain Management.
FOR: CHIEF EXECUTIVE OFFICER

Encl.